

Movement Research's Subsidized Rehearsal Space Usage Agreement
Movement Research Studios at 122 Cultural Center
Ninth Street Studio & Courtyard Studio
(UPDATED as of 9/9/25)

This letter constitutes an agreement between Movement Research and the Signer concerning the use of the premises of:

Movement Research at the 122 Cultural Center

Address: 150 First Avenue (between 9th and 10th Streets) New York, NY 10009

Studios: Ground floor; **Office:** 2nd Floor

Tel: 212.598.0551 **Email:** studio@movementresearch.org

Movement Research has two studio spaces with natural light and sprung floors with marley at 122 Cultural Center. The Courtyard Studio is approximately 20' x 40' and the Ninth Street Studio is approximately 26' x 60'.

Both studios are equipped with power doors, a sound system, automatic window shades, and storage cubbies. There is a table, chairs, and a first aid kit available in each studio. Each of these items are clearly labeled with usage instructions where necessary.

MR Studios are located on the ground floor in the ADA compliant 122 Cultural Center building. The building entrance and MR Studios and office are wheelchair accessible. MR's second floor office is accessible by elevator.

Restrooms are wheelchair accessible and are all gender.

Please note that all Movement Research spaces are fragrance free.

Only free and clear products are used to clean the space.

This policy is in place to accommodate individuals with fragrance allergies and/or chemical sensitivities.

Fragrances and manufactured scents are allergy and migraine triggers for one or more members of the Movement Research staff and faculty.

We appreciate your adherence to and support of this policy.

Please contact accessibility@movementresearch.org or (212) 598-0551 (voice only) for further access requests or questions.

Terms of Movement Research's Rehearsal Space Subsidy Program:

The Movement Research Space Subsidy Program provides subsidized rehearsal space to artists involved in dance or movement-based rehearsals at a **Subsidized Rate of \$10 per hour.**

Please note this agreement is ONLY for dance and movement-based rehearsals that are eligible for the Rehearsal Space Subsidy Program. This agreement is NOT for other uses including but not limited to Private Classes/Workshops/Public Rehearsal/Open Rehearsal/Audition. If you wish to book the space for usages other than rehearsal space, you must contact studio@movementresearch.org.

Your booking privileges are contingent upon your agreement that you are an independent dance/movement-based artist or representing a small dance/movement-based company, and that the space will be used for rehearsals only. If it comes to the attention of Movement Research that you are using our studios outside of this agreement, your booking privileges will be revoked and you will be subject to penalty through increased charges for your reservation.

The \$10/hour Subsidized Rehearsal Rate that you have received is made possible, in part, through Dance/NYC's [New York City Dance Rehearsal Space Subsidy Program](#), made possible by The Andrew W. Mellon Foundation and the New York State Council on the Arts with the support of the Office of the Governor and the New York State Legislature.

Payment: Fees must be paid prior to your first confirmed booking date via credit card through the website, Zelle, PayPal, or check.

Lack of payment will result in a freeze on your booking privileges until the overdue balance is paid.

Cancellation Policy: If you cancel more than or up to one (1) week in advance of your confirmed booking date, you may receive a full refund. If you cancel within the one (1) week leading up to your booking, you will be fully responsible for the cost of the time canceled. Artists will not sublease their time to another artist or rehearsal. If there is an emergency and the artist has to cancel without sufficient notice, the artist may offer the space to another collaborating artist, upon approval by Movement Research staff.

Rehearsal Artists agree to refrain from booking excessive studio space, then later cancel what they do not need. Frequent cancellations often prevent other rehearsal artists from accessing valuable accessible rehearsal space. Our cancellation policy is intended for infrequent, unavoidable conflicts only. MR reserves the right to revoke booking privileges from the rehearsal artist due to excessive cancellations that require undue additional labor for MR staff.

Accessibility: Movement Research at 122 Cultural Center is an accessible space. Both studios are wheelchair accessible. The second floor office is accessible by elevator. Restrooms are wheelchair accessible and are marked for all genders. Please note that the front entrance to 122CC is **not equipped** with power doors. All Movement Research spaces are fragrance free.

For further access information, questions or to request assistive services, please contact accessibility@movementresearch.org or (212) 598-0551 (voice only).

Arrival/Building Access: Movement Research, 122CC is located on 150 First Avenue between 9th and 10th Streets. Use the walkway under the 122CC overhang and enter through the four glass doors.

The Front Desk at 122CC is staffed Mondays – Sundays from 12pm – 6pm.

Please note that you may not have access to 122CC earlier than the start time of your booking.

If your rehearsal booking start time is during the hours that the 122CC Front Desk is staffed:

You will be let in the building by the 122CC Community Liaison who is working at the Front Desk.

If your rehearsal time is scheduled Monday - Sunday before 12:00pm or after 6:00pm, outside of the hours that the Front Desk is staffed: Movement Research staff will provide you with access to the building using the Open Path app. If you don't have a smartphone or accessing the building via the app does not work for you, please let us know a minimum of 3 business days prior to your booking.

To access the Front Door at 122CC for your studio time, you will need to set up Open Path on your phone. You will receive an email request from Open Path (setup@openpath.com) to complete setup. *(If you need to set up access through a different email than you used to request space with, let us know as soon as possible.)*

The email from Open Path will prompt you to download the app and then will take you through the set-up process. It has several steps but is pretty straightforward. Please note: while the app recommends that you keep location services on at all times, it will function with the "only while using app" setting.

Once you complete the set-up process you will have two Doors listed in your profile: 1st Ave Door and Main Door. When you arrive at 122CC, stand near the black box located to the right of the glass double doors. Click on "Main Door" in the app. The circle on the black box will light up and unlock the door closest to the black box.

To access the Studio:

- Courtyard Studio: The last glass doors on the left at the end of the hallway on the first floor. Enter the code 2589 **then** wave your hand over the sensor.
- 9th Street Studio: Enter the studio through the metal door on the right side at the end of the hallway with the code 2589.

Please note that whenever you exit the studio, you will need to enter the Door Code to re-enter.

Studio Door Codes: Courtyard Studio - 2589, Ninth Street Studio - 2589.

Departure: Please take all personal belongings and dispose of all trash and recycling in the receptacles across from the elevator in the lobby. Please restore the studio to the condition in which you found it.

Lock-up Procedure: Please close all windows, shut off the lights, turn off equipment (sound system, fans), and close the door behind you.

Building and Studio Security: You shall restrict entry to unauthorized persons to the premises. The front doors to the 122CC building must *never* be left or propped open under any circumstances.

Artists MUST be cleared from the 122 Cultural Center studio and hallway by 10:15PM.

Occupancy: The artist will limit the number of people on the premises to **10** in Courtyard Studio and **15** in Ninth Street Studio. If you anticipate a number beyond the capacities previously stated, you must be

in touch with MR Staff for approval in advance of your booking, as rates may change for additional occupancy.

Noise: You will conduct your activities on the premises in such a manner as not to constitute a nuisance or disturbance to other occupants of the building, as this is a multi-use Cultural Center.

Please keep conversations quiet in the hallways and stairwells.

Use of live music must be approved by MR staff.

Studio Maintenance: *Movement Research* will maintain clean and pleasant conditions in the studio(s). Your help and cooperation in keeping the studio clean, however, is requested and appreciated.

Food and beverages other than water may be carefully consumed in the studios at 122CC studios. To avoid spills and condensation that could damage the floor, please consume food and beverages on the outside perimeter of the studio near the cubbies and tables located inside the studios.

Please do not leave food or beverages on the windowsills.

Food trash must be disposed of in the trash cans located in the lobby across from the elevators.

You must leave the studio in the condition in which it was found.

Trash: Please do not dispose of any garbage, especially food, anywhere in the studios. Please dispose of all garbage in the receptacles in the main lobby across from the elevators.

Please **empty liquids** from your trash items before you throw them in the trash or recycling.

Please don't discard **recyclables (plastic, paper, metal)** into the regular trash receptacle.

Floor: The floors are sprung wood with a gray marley on top. Please do not do anything that will damage the floor.

- **Shoes** are allowed in the studio, but please avoid wearing street shoes or dancing in shoes with white or black soles, which will leave scuff marks on the floor. Any shoes worn should not damage the marley in any way.
- **No rosin or wax may be applied to the floor.**
- Please do not use tape on the floor or walls without permission.
- Open flame, including burning candles, are NOT allowed.
- Smoking is not allowed on the premises.

Equipment: *Movement Research* provides a speaker system you can connect to via bluetooth OR auxiliary cable. Turn on the speakers using the switch on the wall next to the sound mixer.

Connect to **BTR02** when searching for a bluetooth speaker. You can control volume via the volume control on the device you are playing music from, OR via the labeled mixer on the desk in the studio. If you do not want to connect via bluetooth, there is an aux cable connected to the mixer on the desk in the studio.

Please turn OFF the speakers when you leave the studio.

Injury: You shall indemnify *Movement Research* harmless from and against any and all claims arising during the term of this agreement (e.g. damages or injuries to property, and/or for any personal injury of loss of life in or upon the demised premises and the outer hall,) excepting such claims as may be the result of our negligence; and from any law suits or judgments in any court of competent jurisdiction resulting therefrom against us, together with any court cost and reasonable counsel fees which may be accrued by us in defense thereof. You must notify Movement Research within 24 hours of any injury incurred.

Damage: You shall at all times replace at your sole cost any and all damage to floor, equipment, and all plate glass and other glass damaged or broken from any cause whatsoever by you in or about the premises. **You must report any damage to *Movement Research* immediately.**

MR may revoke rental privileges to Subsidized Rehearsal Space Artists for the following reasons: Failure to pay, excessive booking cancellation, damage to the studio, use of unsafe materials or open flames, inappropriate conduct with MR artist community or staff, or unapproved use of the studios for anything other than dance rehearsals.

By booking through the website, I indicate I have read and agreed to observe the above stated conditions.

Artist signature

Date

Artist's phone number

Artist's address

Artist's email

Please list any additional people (agents) you would like to authorize to communicate and/or make decisions regarding space booking and usage with Movement Research on behalf of yourself or your company:

CONTACT LIST:

Movement Research Office:

150 First Ave, New York, NY 10009

(212) 598-0551

Office Hours: Monday-Friday 9:30am-6:30pm (*except national holidays*)

For EMERGENCY USE ONLY:

Raychel Ceciro, Operations Manager

(727) 366-4483